

Economic Development

Data integrity

In Economic Development, we are committed to supporting data-driven decision and policy making. We act ethically and with integrity, and make every effort to ensure our data projects do not compromise the privacy, security or confidence of our residents. When we source third-party data, we do so from reliable sources and require them to demonstrate that the appropriate privacy and security considerations have been made. Our ultimate objective is to use data to make Brisbane a more liveable, sustainable and prosperous city for all.

Data details

Name of dataset	
Description <i>What does the data show?</i>	
Purpose <i>Why is Council using the data?</i>	
Release frequency	
Date data last accessed	
Date report created	
Report expiry <i>Date after which the report is no longer accurate</i>	

Data source

Source	<input type="checkbox"/> Council-owned data <input type="checkbox"/> Third-party data
If third-party data	
What organisation supplied the data?	
Who is the Council custodian of the data?	
How was the data accessed?	<input type="checkbox"/> Publicly available <input type="checkbox"/> Through a commercial arrangement <input type="checkbox"/> Through a government-to-government arrangement <input type="checkbox"/> Other - please provide details
Has metadata or a data dictionary been supplied?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Council owned	
Who is the custodian of the data?	
How is the data captured?	



Privacy and security

Are there any privacy concerns with this data? <i>e.g. does the data contain personal or identifiable information?</i>	<input type="checkbox"/> Yes - please explain privacy concerns <input type="checkbox"/> No
What controls have been put in place to minimise risk and ensure data privacy is maintained?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How is the data accessed? <i>e.g. via third-party hosted web portal/ dashboard, via email as a CSV/excel export</i>	
Does accessing this data present any security risk to Council's systems?	<input type="checkbox"/> Yes - please explain. If yes, speak with ISB. <input type="checkbox"/> No

Sharing and distribution

Do you have approval to share this data with the following?	<input type="checkbox"/> Internal stakeholders <input type="checkbox"/> Council-owned subsidiaries (e.g. BEDA) <input type="checkbox"/> Third parties (e.g. businesses, suppliers) <input type="checkbox"/> Publicly
What approvals have been obtained to share the data?	<input type="checkbox"/> Council data custodian <input type="checkbox"/> Section Manager <input type="checkbox"/> Branch manager <input type="checkbox"/> Chair <input type="checkbox"/> External data provider

Data manipulation

Has this data been manipulated or changed from the source data in any way?	<input type="checkbox"/> Yes - please explain methodology applied <input type="checkbox"/> No
Have any assumptions been made with the data?	<input type="checkbox"/> Yes - please explain <input type="checkbox"/> No
If this data has been provided previously, is the methodology for collection and analysis the same?	<input type="checkbox"/> Same <input type="checkbox"/> Different - please explain the changes and if/how this will affect the data outputs

Data accuracy and limitations

Have the following elements been peer reviewed for accuracy?	<input type="checkbox"/> Raw data <input type="checkbox"/> Methodology (calculation, manipulations) <input type="checkbox"/> Metadata <input type="checkbox"/> Titles and commentary
What is the level of confidence in the data?	<input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low
Are there any ways to interpret the data that are incorrect?	
Are there gaps in the data that should be explained to end users?	